

SYNERGIZE

Delivers operational excellence through advanced document and process management technology that cost-effectively automates and streamlines paper-intensive business processes

Synergize from Microdea is a transformative business technology; it is the catalyst by which people, paper and processes are brought into harmony so that documents can be managed in a consistent, accurate and cost-effective manner. This advanced document imaging and management system enables organizations to create and manage a completely paperless environment.

Document scanning and imaging converts all paper documents into electronic images which together with existing electronic documents are then stored in the central Synergize repository.

This enables critical business data to be securely retrieved and quickly reviewed by multiple departments simultaneously, without time lost on photocopying or manual file retrieval and delivery. Information can be collected and managed securely by the system, with the necessary audit logs and layers of security to meet government mandates.

Synergize does not require organizations to re-engineer their entire process. Seamless integration with existing systems effectively automates business processes and delivers maximum benefits and cost savings.

Being non-proprietary, Synergize has no vendor lock in, enabling organizations to fully own and manage their solution. Synergize is also highly configurable and caters to the specific business needs of clients. Scalability allows organizations to grow the solution enterprise-wide in response to changes in their industry or business, enabling them to stay up to date and competitive.

SYNERGIZE SOLUTIONS:

TRANSPORTATION

- Truckload Operations
- Business Server
- Accounts Payable
- Accounts Receivable
- Driver Recruitment
- Freight Brokers
- DQF Management
- TMW-Synergize™ Solutions

HEALTHCARE

- Electronic Patient Records
- Clinical Document Repository
- Clinical systems Integration
- Health Records Compliance
- Medical Records Scanning
- Chart Deficiency
- Print Stream Capture
- HL7 Integration
- HL7 V3 Engine
- Policy/ Procedure Management
- Facilities Management

HIGHER EDUCATION

- Registrar's Office
- Graduate Admissions
- Student Records
- Student Services
- Facilities Management

INSURANCE

- Claims Processing
- Customer Service
- Underwriting
- Accounts Payable
- Keal sigXP™ Integration
- Human Resources
- Policy Management
- Carrier Downloads
- Compliance

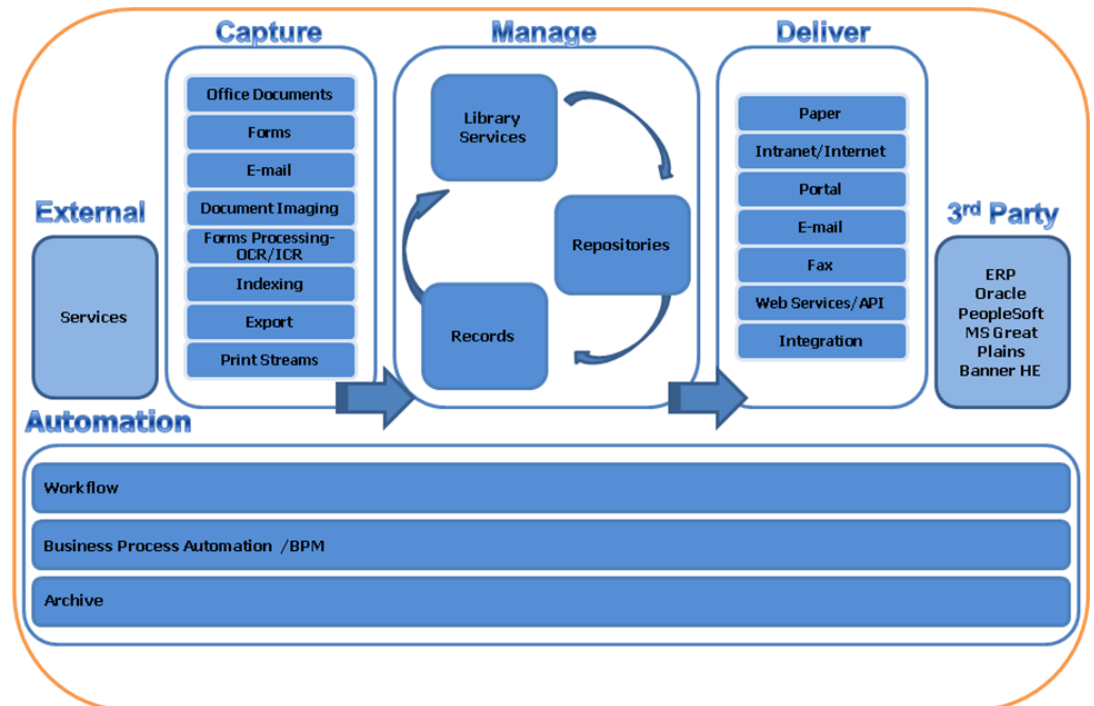
FINANCIAL SERVICES

- Customer Profile Management
- Customer Service
- Risk Management
- Loan & Mortgage Processing
- Regulatory Compliance

BACK OFFICE

- Accounts Payable
- Accounts Receivable
- E-Invoicing
- Human Resources
- Expense Management

Information Lifecycle



TRAINING

Microdea's professionally designed and presented courseware provides hands-on training to smoothly advance users from conceptual understanding to practical skill set, enabling you to quickly realize the business benefits of your Synergize investment.

TECHNICAL SUPPORT

Microdea's Support and Upgrade Assurance (SUA) contract provides access to our in-house technical resources and to the latest developments in imaging technology. Clients with SUA contracts are entitled to the latest version of Synergize at no additional cost.

ABOUT MICRODEA

As developers of the innovative Synergize Document Automation Solution, Microdea provides clients with advanced document, workflow and process management technologies. This cost-effectively automates and streamlines their paper-intensive business processes.

For more information on any of our products or services please visit us on the Web at: www.microdea.com

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From the capture of paper and electronic documents, faxes and emails through the management of files, records and repositories until the delivery of the data through web and electronic channels, Synergize manages information during its entire lifecycle.

Synergize is an enterprise-wide technology platform that seamlessly integrates people paper and processes, pillared by six main modules:

Synergize Capture

delivers powerful production-level document and data capture. Important information is extracted and transferred to the Synergize system where it is instantly workable to advance business initiatives. For document capture, Synergize boasts fast, flexible scanning, imaging and indexing solutions, including: Simple Scan, Scan Capture, Print Stream Capture, and Forms Capture and Processing.

Synergize Workflow

provides electronic document routing that allows users to perform work more efficiently and accurately than with conventional paper processing. Workflow is configured through a complete point-and-click, web based designer tool allowing both Business and IT staff the freedom to create workflows in an instinctive manner. Additional integration with third party applications can be achieved through Synergize's open web services architecture, creating great efficiencies for organizations.

Synergize Process Server

(SPS) is an enterprise-class business process management (BPM) solution that is designed to easily and quickly automate data and process flows, and inter-connect processes, applications and workflows using industry standards. Selected action items are easily changed through a visual drag and drop environment, without disrupting the entire process.

Synergize Document Management

enables users to simultaneously access documents from Synergize as well as business applications and web portals. This capability makes documents available to authorized users in the most appropriate manner for the activity. With Synergize, user requirements drive the method of retrieval. The Synergize document management engine guarantees consistency, reliability and the management of your enterprise information.

Synergize Records Management

extends the Synergize Document Management System, enabling organizations to track and manage physical, paper, and electronic records through their entire lifecycle, from creation (or receipt), to maintenance and use, to cut off and finally disposition (destruction or transfer). Organizations are able to easily access records from a central repository with all the security and auditing capabilities necessary to meet governance and regulatory compliance requirements.

Synergize Integration

has extensive capabilities. It seamlessly integrates with existing enterprise systems and unique processes. This ensures an easy deployment and a high end-user adoption rate, enabling organizations to benefit from Synergize immediately. Synergize integration consists of; Email, API Integration, Web Services, Screen Scrape, Webcrawler, and existing pre-built integrations.

Benefits of SYNERGIZE

- Ready out of the box and highly configurable to address client needs
- Non-proprietary, cost effective and scalable as a business grows
- End to end single vendor technology platform from scanning, to bar-coding, to indexing, to retrieval
- Intuitive person-to-person workflows, flexible workflow automation, and a fully integrated workflow designer
- Complete Web Services architecture means flexibility, easy-to-use and seamless integration across the enterprise
- Conforms to the way an organization wants to work, unlike other systems that force businesses to work a certain way
- Tightly integrated security and authorization logging to meet all the demands of an organization